



PM SERVICE REPORT

Job Number: _____

Customer: _____

Date Serviced: _____

Hours: _____

Location #: _____

City: _____

OSA Temp: _____

Zone Temp: _____

System: Package Gas/Electric Cooling Only Heating: Gas Electric
 Oil HW Steam
 Split Electric/Electric Heat Pump Built Up

UNIT _____ COMPRESSOR _____ OPERATIONAL INSPECTION _____ AHU FAN _____
INSPECTION

NO. SUCTION HEAD OIL SAFETIES SUPPLY AIR EVAP.COIL
 COND.COIL OSA DAMPER
PRESSURE PRESSURE PRESSURE OPERATIONAL "X" TEMPERATURE & TEMP. &
TEMP. % OPEN

- 1.
- 2.
- 3.

	COMPRESSOR MOTOR	CRANKCASE HEATER	AHU FAN MOTOR	MOTOR SECTION
(SEASONAL CHECK)				
UNIT NAMEPLATE	NAMEPLATE	ACTUAL	ACTUAL	ACTUAL
NAMEPLATE	ACTUAL	NOISE		NAMEPLATE
NO.	VOLTAGE	RATED FLA	AMPERAGE	VOLTAGE
FLA	AMPERAGE		%	AMPERAGE
				VOLTAGE
				VOLTAGE
				RATED

- 1.
- 2.
- 3.

I TEMS INSPECTED REQUIRED	CHECK	CLEANED, OILED	(IDENTIFY UNIT) WORK
A. COMPRESSOR SECTION	<u>α</u>	<u>ADJUSTED</u>	<u>UNIT#</u> <u>REMARKS/</u>

RECOMMENDATIONS

1. Compressor – Noise, Vibration
2. Unloaders
3. Expansion Valve – Sticking
4. Refrigerant – Leaks, Level Full
5. Oil – Leaks, Level Full, Acidic
6. Contactors – Pitted

B. HEATING SECTION

UNIT# _____

1. Operational
2. Flame – O.K., Disconnected
3. Exchanger – Scaled, Cracked
4. Stri Heat – Note Amperage

5. Boilers – Exp. Tank Water Level

6. Boilers – Combustion Air – Condensation

7. Boilers – Barometric Relief

8. (Seasonal) – Replace B Filter

9. (Seasonal) – Add Water Treatment

C. AIR HANDLING SECTION

UNIT#

1. S F Pulley/Belt – Worn, Cracked

2. S F Bearings – Noise

3. R A Pulley/Belt – Worn, Cracked

4. R A Bearings – Noise

5. Evap. Coil – Clean, Dirty

6. Drain Pans – Rusted, Add Algae Tabs

7. Economizer – Linkage, Motors

D. CONDENSER SECTION

UNIT#

1. S F Pulley/Belt – Worn, Cracked

2. S F Bearings – Noise

3. R A Pulley/Belt – Worn, Cracked

4. R A Bearings – Noise

E. SYSTEM – GENERAL

UNIT#

1. Roof, Curbs, Ducts, Registers

2. Electrical – Meets Code

3. Time Clocks, By Pass Timers, Controls

4. Sum Pumps, Roof Drains

FILTERS: QTY: _____ SIZE: _____ X _____ X _____ QTY: _____ SIZE: _____ X _____ X _____ MATERIALS PROVIDED:

QTY: _____ SIZE: _____ X _____ X _____ QTY: _____ SIZE: _____ X _____ X _____

PM Services Completed

Material

C=CASH B=BLDG. STOCK

Extra Work

Recommendations Are

Validation Ticket/Reports Received

Source: _____

#=P.O. I=TRUCK STOCK

Job P.O.#

FIELD TECHNICIAN

CUSTOMER SIGNATURE

Approved: [] Being Completed

[] Scheduled

Pending: [] Quotation []

Corp. Office Approval

X

X

Declined: [] By Store [] By

Corp. [] Postponed

I HEREBY ACCEPT, APPROVE THE SATISFACTORY COMPLETION OF THE WORK PROVIDED. SPECIAL TERMS: A SERVICE CHARGE OF 1 1/2% PER MONTH WILL BE CHARGED TO ALL PAST DUE INVOICES UNTIL PAID IN FULL. THE UNDERSIGNED ACCEPTS AND APPROVES THE WORK PROVIDED AS

COMPLETED AND AGREES TO PAY FOR THIS WORK, INCLUDING REASONABLE ATTORNEY AND/OR COLLECTION FEES ASSOCIATED WITH COLLECTING THIS DEBT. VENUE FOR COURT ACTION OR ARBITRATION IS IN CALIFORNIA.