



Name/Store #:

Location:

REVIEW REPORT

Phone: 877-933-9501

Fax: 916-787-0311

STORE START - UP

(FOR A NEW STORE)

We are providing a Start-Up Review of the original installation for the Store's HVAC System. The review will note areas deficient in compliance with manufacturer's specifications, PM Service, and a review of the existing condition.

This Review is being submitted in duplicate for our Customer and the General Contractor.

Photograph Addendums have been enclosed as an illustration.

All HVAC equipment is identified on the attached Equipment List, noting Unit Number, Manufacturer, Model Number, Serial Number, Size, Voltage, and Location.

Front of Store Faces (Circle): NORTH SOUTH EAST WEST

Square Footage: Building Age:

(2 Steps = 5 Feet)

A Seven (7) Day Time Clock System has been installed and programmed per the following specifications.

Settings: Mon - Fri, Sat, Sun

Store Hours: Mon - Fri, Sat, Sun

- 3. Economizers are provided: Yes No
Barometric/Power Relief is provided: Yes No
Settings are correct: Yes No
4. Disconnects installed Acceptable: Yes No
Disconnect locations are Acceptable: Yes No

5. Condensation Lines and Drains are Acceptable: Yes
 No
 Condensation Lines are Vented: Yes
 No
 Condensation Lines are run below roof line: Yes
 No
 Condensate Lines are PVC: Copper:
6. Roof Curbs and Flashings are Acceptable: Yes
 No
7. Units Mounted are Level and Acceptable: Yes
 No
8. All Units are Operational: Yes
 No
 Debris removed from Roof: Yes
 No
9. All Units are Numbered: Yes
 No
10. OSA Temperature: Avg. Zone Temperature:
11. Filters are Fiberglass: Pleated: Clean: Yes:
 No
12. Gas Meter is Hooked-Up: Yes
 No
 Heat is in Operation: Yes
 No
 Heating operation is Acceptable/Clean: Yes
 No
13. Thermostats have Locking Covers: Yes
 No
 Thermostat Locations are Acceptable: Yes
 No
 Thermostat Height is , Acceptable: Yes
 No
 Thermostat Settings: Cool Heat

- | | | |
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| 14. | Interior Stat Wiring is Acceptable: | Yes |
| | No | |
| | Electrical Room HVAC Wiring is Acceptable: | Yes |
| | No | |
| 15. | A/C Unit Interior Electrical Wiring is Accept: | Yes |
| | No | |
| 16. | Outside Lights are on a Photocell: | Yes |
| | No | |
| | Outside Lights are on a Time Clock: | Yes |
| | No | |
| 17. | Ductwork is insulated in Store Area: | Yes |
| | No | |
| | Ductwork is insulated in Stock Room: | Yes |
| | No | |
| 18. | Ductwork is connected and sealed Acceptable: | Yes |
| | No | |
| | Ductwork is transitioned/strapped Acceptable: | Yes |
| | No | |
| | Wall Penetrations appear Acceptable: | Yes |
| | No | |
| 19. | Supply/Return drop quantity is Acceptable: | Yes |
| | No | |
| 20. | Supply/Return Grills are painted Acceptable: | Yes |
| | No | |
| 21. | Air Balance appears Acceptable: | Yes |
| | No | |

General Notes – See Attached Narrative:

Contractor:

Technician:

Date: