



Name/Store #:

Location:

**REVIEW REPORT**

**STORE START - UP**

FACILITY)

(FOR AN EXISTING

Phone: 877-933-9501

Fax: 916-787-0311

We are providing a Start-Up Review of the original installation for the Store's HVAC System. The review will note areas deficient in compliance with manufacturer's specifications, PM Service, and a review of the existing condition.

This Review is being submitted in duplicate for our Customer and the General Contractor.

Photograph Addendums have been enclosed as an illustration.

All HVAC equipment is identified on the attached Equipment List, noting Unit Number, Manufacturer, Model Number, Serial Number, Size, Voltage, and Location.

Front of Store Faces (Circle):          NORTH          SOUTH          EAST  
WEST

Square Footage:

Building Age:

(2 Steps = 5 Feet)

A Seven (7) Day Time Clock System has been installed and programmed per the following specifications.

Settings:                  Mon – Fri                  ,          Sat                  ,          Sun

Store Hours:                  Mon – Fri                  ,          Sat                  ,          Sun

- 3. Economizers are provided: Yes  
No
- Barometric/Power Relief is provided: Yes  
No
- Settings are correct: Yes  
No
- 4. Disconnects installed Acceptable: Yes  
No
- Disconnect locations are Acceptable: Yes

- No
5. Condensation Lines and Drains are Acceptable: Yes  
 No  
 Condensation Lines are Vented: Yes  
 No  
 Condensation Lines are run below roof line: Yes  
 No  
 Condensate Lines are PVC: Copper:
6. Roof Curbs and Flashings are Acceptable: Yes  
 No
7. Units Mounted are Level and Acceptable: Yes  
 No
8. All Units are Operational: Yes  
 No  
 Debris removed from Roof: Yes  
 No
9. All Units are Numbered: Yes  
 No
10. OSA Temperature: Avg. Zone Temperature:

11.	Compressor	#1	#2	#3	#4	#5	#6
#7	#8						
	FLA Rating						

Actual Amps

Noise/Vibrat.

Contractors-OK

13. Pulleys-OK

Belts-OK

Coils-OK

Freon Leaks

15. Cond.Fans-OK

Supply Fans

16. Condition

Gen.Notes -- OK, New, Old, Worn, Rusted, Needs PM, Needs Replacement,  
Etc.

17.	Filters are Fiberglass:	Pleated:	Clean:	Yes:
	No			

18.	Gas Meter is Hooked-Up:	Yes
	No	

Heat is in Operation:	Yes
No	

Heating operation is Acceptable/Clean:	Yes
No	

19.	Thermostats have Locking Covers:	Yes
	No	

Thermostat Locations are Acceptable:	Yes
No	

Thermostat Height is	, Acceptable:	Yes
No		

Thermostat Settings:	Cool	Heat
----------------------	------	------

- |     |  |     |
|-----|--|-----|
| 20. | Interior Stat Wiring is Acceptable:<br>No            | Yes |
|     | Electrical Room HVAC Wiring is Acceptable:<br>No     | Yes |
| 21. | A/C Unit Interior Electrical Wiring is Accept:<br>No | Yes |
| 22. | Outside Lights are on a Photocell:<br>No             | Yes |
|     | Outside Lights are on a Time Clock:<br>No            | Yes |
| 23. | Ductwork is insulated in Store Area:<br>No           | Yes |
|     | Ductwork is insulated in Stock Room:<br>No           | Yes |
| 24. | Ductwork is connected and sealed Acceptable:<br>No   | Yes |
|     | Ductwork is transitioned/strapped Acceptable:<br>No  | Yes |
|     | Wall Penetrations appear Acceptable:<br>No           | Yes |
| 25. | Supply/Return drop quantity is Acceptable:<br>No     | Yes |
| 26. | Supply/Return Grills are painted Acceptable:<br>No   | Yes |
| 27. | Air Balance appears Acceptable:<br>No                | Yes |

General Notes – See Attached Narrative:

Contractor:

Technician:

Date:

